



ONLINE SAFETY

At Shobnall Primary & Nursery School we want to make sure that everyone feels looked after, safe and happy when you are in and out of school. Internet safety is an important part of keeping you safe. Computers and mobile phones help us to share things and talk to friends or family, but they can also make it easier for bullies and other people to hurt you or to get close to you. This leaflet is a reminder of how to keep yourself safe on your computer, your phone and on websites.





What does online safety mean?



Online safety is about protecting you while you are online. It is an important part of our curriculum as it helps to educate you about how to stay safe when using a computer, phone or on websites.

Follow the **SMART** rules to keep safe online:


S - SAFE: Keep safe by being careful not to give out personal information to people, including your full name, address and phone number.

M - MEETING: Meeting someone you have only been in touch with online can be dangerous, you should never meet up with someone you have met online.

A - ACCEPTING: Accepting emails and messages, files, pictures or texts from people you don't know or trust can lead to problems and they may contain dangerous viruses. If you are not sure about anything you have received, delete it and then find a grown up you trust and tell them.

R - RELIABLE: Remember that information you find on the internet may not be true, and that someone you are talking to online may be lying about who they are.

T - TELL: Tell your parents or carers or a member of staff at school if someone or something makes you feel uncomfortable or worried online.



Online dangers



The internet is great, but there are some dangers that you should be aware of whilst online:



Cyberbullying, including receiving nasty text messages and emails.

People who are lying about who they are so that they can talk to you.

Looking at online material which is not suitable for children and may upset you.

Being exposed to computer viruses that can damage devices by opening emails and messages.

Strangers finding out your personal information that you have shared online.

People who are sharing false information to try and persuade you to believe something that isn't true.

People who encourage you to take part in something bad or illegal.





Cyberbullying

Cyberbullying includes any kind of bullying which takes place online; cyberbullies send insulting messages over the internet and sometimes share secret information online to hurt someone's feelings.

Cyberbullying can include the following:

- Sending threatening, scary or upsetting text messages, emails or instant messages.
- Sending threatening, private or embarrassing pictures and video clips via mobile phones.
- Making prank phone calls or using someone else's phone to harass others, to make them think someone else is responsible.
- Posting private, unpleasant or untrue information about other people to blogs, personal websites and social networking sites.





Cyberbullying


Cyberbullying is not allowed under any circumstances and incidents of cyberbullying will be dealt with quickly by the school.

Cyberbullying is not always done by one person and can often involve a group of people 'ganging up' on someone - if you ever see someone being cyberbullied, **never** join in and **always** tell a trusted adult.

The cyberbully could be one of your friends, an older or younger child or an adult. It is important that you tell someone if you think you are being cyberbullied.



What does school do to keep me safe?

- The school uses anti-virus software.
 - We filter and block any inappropriate websites.
 - We use secure passwords to keep our technology safe.
 - We keep our network and WiFi access secure.
 - We make sure all staff have regular training to help keep children safe online.
 - We are constantly monitoring our school systems to ensure we stay safe.
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Who to talk to



If you are worried about something, you can talk to any adult in school. This could be your teacher or any other staff member.

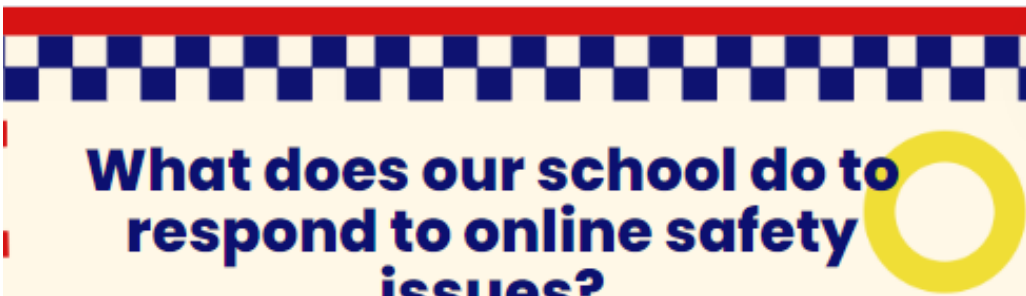
if you need to talk we will listen - please remember:

- You are important to us.
- It's never your fault if someone is upsetting you.
- There is always someone that can help you and you will not be in trouble.
- Every child should enjoy the right to a happy and safe childhood, so do not be scared to tell someone if there is anything worrying you.


What should I do if people are mean online, worry me or make me feel scared?

- Tell an adult you trust straight away.
- Tell a member of the Anti-Bullying Ambassadors.
- Try to stay calm
- Try to ignore the person
- Keep all messages for evidence
- Block them and delete the person
- Report them to CEOP





What does our school do to respond to online safety issues?

- 
- Takes online safety very seriously.
 - Listens to children involved and offers support.
 - Looks at any available evidence.
 - Makes sure children face up to the consequences of their actions.
 - Contact parents or carers.
 - Contact the Police if it is very serious.

What I should never do?

- Keep worries to yourself
- Be unkind or nasty back
- Get angry or upset
- Give out personal information
- Share other people's information
- Delete messages
- Open Pop-ups
- Open websites with a red padlock, only use green ones



FOR FURTHER HELP:

DSL stands for **Designated Safeguarding Lead**. In every school there is always somebody who has the responsibility to keep you safe and all staff have to tell that person if they are worried about you.

Mr Adams is our **Designated Safeguarding Lead**.
Mrs Farrington is **Deputy Designated Safeguarding Lead**
Mrs Johnston is **Deputy Designated Safeguarding Lead**

