



24th September 2019

Dear Parents/Carers

PARENTS' CONSULTATION EVENINGS FOR YEARS 1-6 MONDAY 14th & WEDNESDAY 16th OCTOBER 2019

I would like to invite you to school to meet your child's teacher. This will give you the opportunity to discuss his/her progress, receive attendance information (up to Friday 11th October 2019) and be given a copy of your child's latest assessment results in English, Mathematics and Science.

We believe children achieve their best when they know what is expected of them and for this reason we are again extending the invitation for your child to attend the consultation with you. This initiative is exceedingly well-supported and popular with parents; research shows that children who witness school as a partnership develop a high self-esteem and without doubt, benefit as a result. Obviously, if there are matters which are of a confidential nature needing to be discussed by yourself or your child's class teacher then an opportunity will be made for you to do so.

We appreciate that it can sometimes be difficult for parents to attend consultation evenings if there is no-one available to look after siblings. With this in mind there will be a crèche facility on the Monday evening and the Wednesday evening within the school, for those parents wishing to use it. The crèche will be supervised by a member of staff on both evenings from 4pm to 7pm. This will be located in the Year 2 classroom, which is adjacent to the main entrance to the school.

I am sure parents will understand and support our request when we ask, in the interests of Health and Safety, that children are not left unattended in the playground areas of the school. Unfortunately there will not be an adult available during the evening to oversee them.

Parent consultations will be held in the following locations of the school (**shown overleaf**). We ask all parents, including those who have appointments in the school hall, to please come into school through the main entrance foyer as the hall door will be out of use.

Drop-in Session at Parents' Evening on Monday 14th October 2019

Mrs Farrington, our Special Educational Needs Co-ordinator, will be available on Monday 14th October from 4-7pm should you have any issues you may wish to discuss with her. Please let the office staff know on the night should you wish to take up this opportunity.

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INFANTS		
YEAR GROUP	TEACHER	LOCATION
Nursery	Miss T Farrington	Infant Library/School Hall
Reception	Miss M Alexander	Infant Library/School Hall
Year 1	Miss A Martin-Mills	The School Hall
Year 2	Mrs N Sandhu	The School Hall
JUNIORS		
YEAR GROUP	TEACHER	LOCATION
Year 3	Miss L Toon	Year 3 Classroom
Year 4	Mrs V Knight	Year 4 Classroom
Year 5	Miss R Barker	Year 5 Classroom
Year 6	Miss C Barnard	Year 6 Classroom

The consultations will take place on Monday 14th October 2019, 4-7pm and Wednesday 16th October 2019, 4-7pm.

We would like to request that parents please ensure that they arrive at school in appropriate time for their allocated appointment. Unfortunately if parents do arrive late they may be requested to wait for the next available appointment. These are exceptionally popular evenings and there is always a high demand for appointments. For this reason staff will adhere strictly to the times allocated wherever possible.

In order to arrange the appointment times would you please complete the slip overleaf, indicating which session you would prefer and return it to the class teacher by **Friday 27th September 2019**, as the staff are meeting on this day to arrange appointments. We will do our very best to arrange your appointment on the night of your choice but cannot guarantee this.

Up-to-Date Contact Details

It is imperative that we have up-to-date parents' contact details for every child in school so that we can contact you in the event of an emergency. Should you need to update any of your contact details, please contact the school office immediately to complete a Change of Contact Details Form. Thank you.

Should you have any further questions regarding your child's progress, Mr Adams will be available to speak with you on both evenings. Please let the office staff know on the night should you wish to take up this opportunity.

Yours sincerely

Mr D Adams
Head Teacher





PARENTS' EVENINGS AUTUMN TERM 2019

Please return to your child's class teacher by Friday 27th September 2019. Please ensure that a form is filled in for each of your children attending the school. This enables us to allocate sufficient time between consultations, for each child.

I would prefer to see my child's teacher on:

Monday 14th October 2019 (4pm-7pm)

OR

Wednesday 16th October 2019 (4pm-7pm)

(Please tick as appropriate)

My child *will/will not be attending (****please delete as appropriate***)

My child's name is: _____ Class: _____

They also have a sister/brother in Class(es): _____

Signed: _____ Parent/Guardian

Thank you