

20th November 2023

Dear Parents/Carers,

It is with regret that I must inform you that I will be absent from school for a period due to an upcoming surgery. Over recent months I have been experiencing some issues with my health, and this surgery is necessary to rectify the problems I have been suffering with. My operation is scheduled for Monday 27th November 2023, and the anticipated recovery period is expected to be between four and six weeks. This means that it is unlikely that I will be able to return to work before the end of term, but if all goes well and there are no complications, I am hoping to be back, fighting fit in January. While I understand this news may come as a surprise, I want to assure you that it has been carefully considered and planned to minimise any disruption to the school.

During my absence, Mrs Farrington will assume the role of Acting Headteacher and will be responsible for the day-to-day running of the school. We have been working very closely together over the past week to put in place a very comprehensive plan to ensure the smooth running of the school during this very busy time. Our School Improvement Partner from the JTMAT, Lisa Farmer, will also be on hand to support Mrs Farrington should she need it. The staff are also aware of my upcoming absence and are well-equipped for the weeks ahead. I haven't yet told the children that I will be away from school for a time but am deeply saddened that I won't be able to see their Christmas performances and join in the festivities with them.

The staff will keep you informed of any updates or changes through our regular communication channels, and I hope to see as many of you as possible this week on the gate to wish you well for Christmas before I go for surgery. I am keeping everything crossed for a speedy recovery!

Thank you so much for your understanding and support.

Kindest regards,



Mr D. Adams
Headteacher
Shobnall Primary & Nursery School