

Shobnall Primary School



7th March 2017

Reception Class

Dear Parents,

We are really excited about welcoming our mothers, grandmothers, aunts and other female family members in celebration of Mother's Day during the week beginning 20th March 2017.

To ensure that the week runs as smoothly as possible, I would like to explain what the lunchtime arrangements are:

Day	Class
Monday 20 th March	Reception
Tuesday 21 st March	Year 1
Wednesday 22 nd March	Year 2
Thursday 23 rd March	Years 3 & 4
Friday 24 th March	Years 5 & 6

- The Key Stage 1 Gates will be opened at 11.30am and pupils will meet their parents at 11.45am.
- Mrs Foster will welcome adults into school and provide all visitors with a visitor's badge and tick off all names.
- Adults will be encouraged to wait outside the reception area or under the shelter should we have wet weather and the children will be brought around to meet all adults before children lead them to side door of the hall at 11.45am
- Children who don't have an adult with them will have lunch at the same time as the rest of the class and Mr Cruise and other teachers will have lunch with these children.
- Upon completion of the meal, adults will be able to leave the school by the Key Stage 1 Gates as the children will go out to play.

I am aware that on Friday 24th, It is also the date for the Years 5 and 6 hockey tournament however, because we will be commencing Mother's Day lunches early, this should not have any impact on the times and lunchtime arrangements for those pupils selected.

Please can I ask you to complete the reply slip below and return it to your child's class teacher as soon as possible as it will enable our kitchen staff to order food and cater for exact numbers. Please can you make payments through the usual system via Parent Pay. If your child is in Key Stage 1, then there is no charge for the meal for the children but adults are requested to pay £2.58 for the food. Similarly, if your child does not usually pay for school meals then please just pay for the adult meal.



We look forward to welcoming as many of you as possible and please can I ask that the form below is returned no later than Monday 13th March as no more orders will be able to be processed after this date. Thanking you in advance for your cooperation with this.

Yours sincerely

Mr. R. Cruise



Headteacher

Mother's Day Lunch

Child's Name: _____

Name of adult accompanying: _____

<u>Reception Food selection choices:</u>		
<u>Options</u>	<u>Parental Choice</u>	<u>Pupil Choice</u>
Sausages and Mash.		
Macaroni Cheese and Garlic Bread.		
Jacket Potato, Cheese and Beans.		
<i>Please note that the kitchen will be unable to provide a packed lunch option during this week due to the high numbers of lunches being prepared.</i>		

Signed: _____ Date: _____