**SHOBNALL PRIMARY SCHOOL PFA**

**Minutes of the PFA Meeting held on Wednesday 14th September 2016**

**Present:** Rob Cruise (HT), David Adams (DHT), Caroline Frost, Jane York, Sarah Baker,

Laura Tivey, Julie Tinning, Paula Johnston, Tracey Stilgoe. Becky Woolley,

Georgina Hull

**Apologies:** Debbie Knight, Phil McComish

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| **Minute** | **Action** |
| 1. **Appointment of Committee**   Appointment of new Chairperson – Caroline Frost voted as the new Chairperson  Appointment of Secretary – Georgina Hull voted as the Secretary  Appointment of Treasurer – Becky Woolley voted as the Treasurer |  |
| 1. **Car Boot Sale Saturday 24th September 2016**   We currently have 19 people who have booked a place for the car boot sale.  The charge will be £5 for Booters, 50p (minimum donation request) for the general public  Bacon and Sausage cobs will be on sale – Julie, Jane, Paula & Debbie BBQ Food  Price of Baps - £1.50 each  Caroline will check supplies of sauces and napkins  Hot drinks - tea & coffee - Caroline to organise with Becky re tea and coffee  Georgina to check on insulated cups for hot drinks  Caroline and Becky to man the gate  Becky to sort floats for all stalls £10  Becky to put notice on ‘Spotted’ FB to advertise event  Paula to organise event on FB  KS2 door will be open for toilets  Caroline will order 300 rolls from Andrew Parr  200 sausages required - (Becky to check price at work and Sarah to check with Barkers)  Entrance on High Croft Drive for Booters, KS2 entrance for everyone else  Tracey and Damien to organise field on Friday 23rd to mark out  Rob to sort first-aid station |  |
| 1. **Halloween Disco – Friday 4th November 2016**   5.00 – 6.15 pm – Key Stage 1  6.30 – 8.00 pm – Key Stage 2  Becky will investigate a selection of 7 or 8 different sorts  Laura suggested gelatine sweets – will investigate  £3 entry with free drink  Multiple children - £3 first child, £2 for each child there after  Office to check Phil Pitts availability  Becky to look into “Flashing Treasure”  Fancy Dress award – one per year |  |
| 1. **Non-Uniform Day Wednesday 2nd November 2016 British Week**     50p fine for wearing non-uniform agreed |  |
| 1. **Whatsapp Group/Chat Group**   Closed |  |
| 1. **Date of Next Meeting**   Wednesday 12th October 2016 |  |