



28th January 2019

Dear Parents

PARENTS' CONSULTATION EVENINGS
MONDAY 11th & WEDNESDAY 13th FEBRUARY 2019

I would like to invite you to school to meet your child's teacher. This will give you the opportunity to discuss his/her progress and receive attendance information (up to Friday 8th February 2019).

We appreciate that it can sometimes be difficult for parents to attend consultation evenings if there is no-one available to look after children and their siblings. With this in mind there will be a crèche facility on the Monday evening and the Wednesday evening in the Year 2 classroom, for those parents wishing to use it. The crèche will be supervised by Miss Walton on both evenings.

I am sure parents will understand and support our request when we ask, in the interests of Health and Safety, that children are not left unattended in the playground areas of the school. Unfortunately there will not be an adult available during the evening to supervise them.

Drop-in Sessions at Parents' Evenings

Mrs Waldron, our Special Educational Needs Co-ordinator, will be available on both evenings from 4-7pm should you have any issues you may wish to discuss with her. In addition to this, Mr Cruise will also be available to speak with you on both evenings should you have any further questions regarding your child's progress. Please let the office staff know on the night should you wish to take up this opportunity to speak to either member of staff.

Parent consultations will be held in the following locations of the school (shown overleaf). We ask all parents, including those who have appointments in the school hall, to please come into school through the entrance foyer as the hall door will be out of use.

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INFANTS		
YEAR GROUP	TEACHER	LOCATION
Nursery	Miss M Alexander	School Hall
Reception	Mrs T Farrington	School Hall
Year 1	Miss A Martin-Mills	School Hall
Year 2	Mrs N Sandhu	School Hall
JUNIORS		
YEAR GROUP	TEACHER	LOCATION
Year 3	Miss C Barnard	Year 3 Classroom
Year 4	Mrs V Knight	Year 4 Classroom
Year 5	Miss R Barker	Year 5 Classroom
Year 6	Mr D Adams	Year 6 Classroom

The consultations will take place on Monday 11th February 2018, 4pm-7pm and Wednesday 13th February 2019, 4pm-7pm.

We would like to request that parents please ensure that they arrive at school in appropriate time for their allocated appointment. Unfortunately if parents do arrive late they may be requested to wait for the next available appointment. These are exceptionally popular evenings and there is always a high demand for appointments. For this reason staff will adhere strictly to the times allocated wherever possible.

In order to arrange the appointment times would you please complete the slip which follows, indicating which session you would prefer and return it to the class teacher by **Thursday 31st January 2019**, as the staff are meeting on this day to arrange appointments. We will do our very best to arrange your appointment on the night of your choice but cannot guarantee this.

Learning Journey

All children in our Early Years Foundation Stage have a special Learning Journey book in which we celebrate learning and record their achievements. We invite all parents to view their child’s learning journey and can add their own comments on ‘Good news bubbles’ if they so wish.

Up-to-Date Contact Details

It is imperative that we have up-to-date contact details for every child in school so that we can contact you in the event of an emergency. Should you need to update any of your child’s contact details, please contact the school office immediately to complete a Change of Contact Details form. Thank you.

Yours sincerely

Mr R Cruise
Head Teacher



"Happy children, inspired learners"

Shobnall Primary School, Shobnall Road,
Burton-upon-Trent, Staffordshire, UK, DE14 2BB
Telephone: **01283 247410** Email: **office@shobnall.staffs.sch.uk**





PARENTS' EVENING SPRING TERM 2019 – Please return to your child's class teacher by Thursday 31st January 2019. Please ensure that a form is filled in for each of your children attending the school. This enables us to allocate sufficient time between consultations, for each child.

I would prefer to see my child's teacher on:

Monday 11th February 2019 (4pm-7pm)

OR

Wednesday 13th February 2019 (4pm-7pm)

(Please tick as appropriate)

My child **will/will not* be attending (**please delete as appropriate*)

My child's name is: _____ Class: _____

Please list name/s and class/es of other siblings _____

Signed: _____ Parent/Guardian

Thank you