



Shobnall Primary School, Shobnall Road, Burton upon Trent, Staffordshire, DE14 2BB

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4th October 2016

Dear Parents

### **PARENTS' CONSULTATION EVENINGS MONDAY 17th & WEDNESDAY 19th OCTOBER 2016**

I would like to invite you to school to meet your child's teacher. This will give you the opportunity to discuss his/her progress, receive attendance information (up to Friday 14th October 2016) and be given a copy of your child's latest assessment results in English, Mathematics and Science.

We believe children achieve their best when they know what is expected of them and for this reason we are again extending the invitation for your child to attend the consultation with you. This initiative was exceedingly popular with parents at the last consultation evening and was extremely well supported. Research shows that children who witness school as a partnership develop a high self-esteem and without doubt, benefit as a result. Obviously, if there are matters which are of a confidential nature needing to be discussed by yourself or your child's class teacher then an opportunity will be made for you to do so.

We appreciate that it can sometimes be difficult for parents to attend consultation evenings if there is no-one available to look after siblings. With this in mind there will be a crèche facility on the Monday evening and the Wednesday evening within the school, for those parents wishing to use it. This crèche will be supervised by Miss V Agent and Mrs M Howell. This will be located in the Year 2 classroom, which is adjacent to the main entrance to the school.

I am sure parents will understand and support our request when we ask, in the interests of Health and Safety, that children are not left unattended in the playground areas of the school. Unfortunately there will not be an adult available during the evening to oversee them.

#### **Drop-in Sessions at Parents' Evenings**

Mr Cruise and Mrs Waldron, our Special Educational Needs Co-ordinator, will be available on both evenings from 4-7pm should you have any issues you may wish to discuss with them. Please let the office staff know on the night if you would like to take up this opportunity.

#### **'The Book People' Book Fair at Parents' Evenings**

We will be holding a Book Fair on both nights in the school hall, selling books from The Book People who sell quality books at reasonable prices – a great time to do some early Christmas shopping! The school will also receive commission from any books sold which will be used to buy more books for the school. We hope you will be able to support us with this event and we are grateful to members of the PFA for their help with this venture. (Please see attached leaflet.)

Parent consultations will be held in the following locations of the school (shown overleaf). We ask all parents, including those who have appointments in the school hall, to please come into school through the entrance foyer as the hall door will be out of use.

Continued...

**Head Teacher: Mr R Cruise**

Parents' Evenings 2016- 17 October 2016 Letter of Invite to Parents' Evenings (1-6)

INFANTS		
YEAR GROUP	TEACHER	LOCATION
Nursery	Mrs C. Wheeler	Infant Library/School Hall
Reception	Mrs T Farrington	Infant Library/School Hall
Year 1	Miss N Dhadwal	The School Hall
Year 2	Mr C Gordon	The School Hall
JUNIORS		
YEAR GROUP	TEACHER	LOCATION
Year 3	Miss H Kirkland	Year 3 Classroom
Year 4	Mr T Yates	Year 4 Classroom
Year 5	Mr M Gardner	Year 5 Classroom
Year 6	Mr D Adams	Year 6 Classroom

The consultations will take place on Monday 17th October 2016, 4.00 p.m. – 7.00 p.m. and Wednesday 19<sup>th</sup> October 2016, 4.00 p.m. – 7.00 p.m.

We would like to request that parents please ensure that they arrive at school in appropriate time for their allocated appointment. Unfortunately if parents do arrive late they may be requested to wait for the next available appointment. These are exceptionally popular evenings and there is always a high demand for appointments. For this reason staff will adhere strictly to the times allocated wherever possible.

In order to arrange the appointment times would you please complete the slip which follows, indicating which session you would prefer and return it to the class teacher by **Friday 7th October 2016**, as the staff are meeting on this day to arrange appointments. We will do our very best to arrange your appointment on the night of your choice but cannot guarantee this.

#### **Record of Achievement (ROA)**

Every child in school has a special folder in which they celebrate and record their achievements. Each term every pupil negotiates a set of targets, educational and social, which he/she will work to achieve. These are also written into the ROA file. We invite all parents to view their child's ROA and add their own comments if they so wish.

#### **Contact Details Reminder Years 1-6 inclusive**

It is very important that all our contact details are up to date and correct so that we can contact you in the event of an emergency. You will have therefore received a pupil data contact sheet for your child. **Any outstanding contact sheets must be returned to the school office by this Friday 7th October 2016.**

Yours sincerely



Mr R Cruise  
Head Teacher

**Head Teacher: Mr R Cruise**

Parents' Evenings 2016- 17 October 2016 Letter of Invite to Parents' Evenings (1-6)

**PARENTS' EVENING AUTUMN TERM 2016 – Please return to your child's class teacher by Friday 7th October 2016. Please ensure that a form is filled in for each of your children attending the school. This enables us to allocate sufficient time between consultations, for each child.**

I would prefer to see my child's teacher on:

Monday 17th October 2016 (4pm-7pm)

**OR**

Wednesday 19th October 2016 (4pm-7pm)

*(Please tick as appropriate)*

My child \*will/will not be attending (*\*please delete as appropriate*)

My child's name is: \_\_\_\_\_ Class: \_\_\_\_\_

They also have a sister/brother in Class(es): \_\_\_\_\_

Signed: \_\_\_\_\_ Parent/Guardian

Thank you

**Head Teacher: Mr R Cruise**

Parents' Evenings 2016- 17 October 2016 Letter of Invite to Parents' Evenings (1-6)



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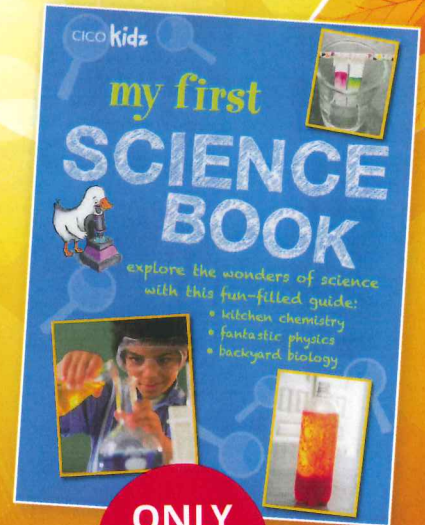
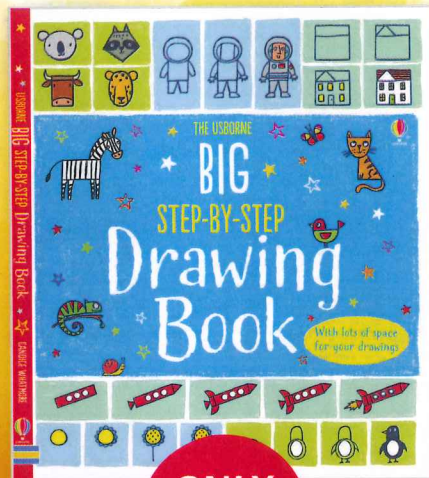
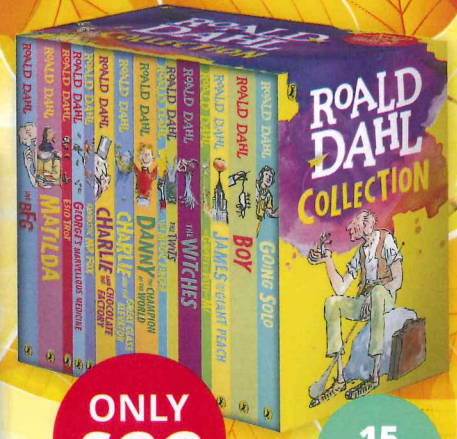
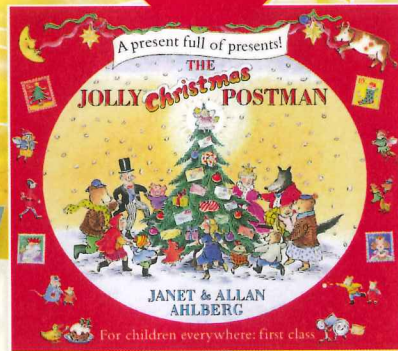
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Place SCHOOL HALL

Date MONDAY 17<sup>th</sup> / WEDNESDAY 19<sup>th</sup>  
OCTOBER

Time 4PM - 7PM



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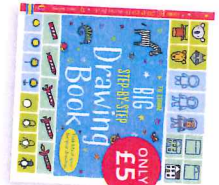
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