

PFA Meeting

Wednesday 22nd September 2021

Agenda

Present: C. Hayes, M. Latham, J. Latham, Dr. P. Sunkara, D. Spencer, E. Keen, I. Pullen, D. Adams

Apologies: J. Edginton

1. Nominations for Roles and Responsibilities:

- a. Chair – Charlotte Hayes
- b. Treasurer – Ian Pullen
- c. Secretary – Martin Latham

Congratulations and thanks to all members who were nominated into their respective roles for the forthcoming academic year. D. Adams to inform the school community via the weekly newsletter.

2. Sensory Garden Project

D. Adams has been liaising with a parent who has expertise in landscaping and they have designed a beautiful sensory garden to be built within the appropriate confines of the school field. The committee agreed to fund this project and D. Adams has secured a £500 grant from Shobnall Parish Council to support the building of the sensory garden. For long-term sustainability, the children will form a gardening club to maintain the upkeep of the garden and the hope is that a vegetable garden can be incorporated alongside in the future. D. Adams to liaise with Mr Wilson to order materials and plants. M. Latham to source contact for chippings for the path. C. Hayes to source volunteers who are available to help with building on Saturday mornings (dates to be confirmed) and help from family contacts to help build raised beds. D. Spencer to source concrete paving parts for finish on the path. D. Adams to explore if further grant funding could be sources from local builders (i.e. Bellway/David Wilson Homes). D. Adams to ask for volunteers via the weekly newsletter.

3. KS1 & KS2 Trim Trails/Jungle Gym Project

Fundraising would be substantial for the completion of this project as D. Adams has found out from sourcing quotes. This to be a focus for fundraising over the forthcoming year, supported with Sports Premium Funding. D. Adams to inform the school community via the weekly newsletter. School Council to lead the project with their classes so the children can design their dream trim trails.

4. PFA Calendar of Events 2021/2022

- a. Halloween Disco – Friday 5th November 2021

- To avoid a clash with Bonfire Night celebrations, the date has been

changed to Friday 15th October. D. Adams to inform teaching staff and source some to volunteer and support with behaviour.

- KS1 – 4.30pm to 5.45pm, KS2 – 6.00pm to 7.15pm
 - I. Pullen to liaise with DJ for disco and book.
 - Dr. P and D. Spencer to print tickets and sell from 8.45am, KS1 playground w/c 04.10.21. Price £2.50 per ticket to include free drink. C. Hayes to ask for parent volunteers to help with selling.
 - I. Pullen / D. Adams to purchase sweets/drinks/tattoos via wholesalers w/c 11.10.21. Sweets will be bagged up in line with food hygiene and COVID procedures.
 - D. Adams to ensure Shobnall Stars and Young Voices Choir can still run via alternative venues so hall can be set up from 3.30pm.
 - C. Hayes to ask for parent volunteers to help on the night.
 - Non-uniform day on 'Disco Day' to help with further fundraising.
- b. Christmas Fair – Friday 3rd December 2021
- Next meeting to be held on Thursday 21st October, 3.30pm to plan for the fair.
- c. KS1 Christmas Movie Night – Wednesday 8th December 2021
- Next meeting to be held on Thursday 21st October, 3.30pm to plan for the movie nights.
- d. KS2 Christmas Movie Night – Thursday 9th December 2021
- Next meeting to be held on Thursday 21st October, 3.30pm to plan for the movie nights.
- e. Easter Bingo – Wednesday 6th April 2022
- f. Mothers' Day Coffee Morning to be held to coincide with Mothers' Day. Date/s TBC.

5. WhatsApp Group

C. Hayes will set up a brand new group as admin as existing contacts have either left the school or unable to continue volunteering. I. Pullen to forward existing contacts and those who are keen to volunteer to C. Hayes. D. Adams to share *Social Media Code of Conduct for Parents* with the group to ensure full agreement and compliance.

6. AOB

D. Adams to explore Tea Towel designs, which could be sold as gifts at the Christmas Fair.

Meeting Closed: 4.30pm

Next Meeting: Thursday 21st October 2021, 3.30pm, Year 6 Classroom